



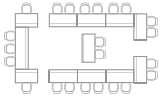
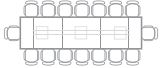

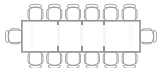
المركز السعودي التحكيم التجاري
Saudi Center for Commercial Arbitration

SCCA Facilities & Rates



Saudi Center for Commercial Arbitration
8th Floor , Council of Saudi Chamber Building
7982 King Fahd Branch Road -Al Mutamarat
Riyadh 12711-4183
Saudi Arabia
Tel: +966 920003625

   sadr.org

Hall	Shape	Seats	Space (M)	Full Day (SAR)	Half Day (SAR)
Hiyad		30 Seats + 3 Break-out Rooms	10X11	5,000	3,500
Nazah		16 Seats	9X6	3,500	2,500
Mas'oliya		13 Seats	9X5	3,000	2,000
Shafafia		14 Seats	8X4	3,000	2,000

* An extra 500 SAR is added to bookings on non-working hours

Rates include:

1. Display of client's name at hall's entrance
2. Unlimited Wi-Fi
3. Sound-systems in Hiyad Hall
4. Displays
5. B/W print/Photocopy up-to 100 pages A4 size and up-to 50 pages A3 size
6. Self-service catering (Mineral water, tea and coffee)
7. Males and female lounges and waiting areas

Additional Services:

- Teleconferencing system (500 SAR)
- Videoconferencing system (1,000 SAR)
- Audio Recording. (500 SAR)
- Video Recording (1,000 SAR)
- International Call (Cost subject to telecom tariff)
- Interpretation (4,000 SAR per day)
- Photography for none-ADR sessions (1,500 SAR)
- VIP Catering (90 SAR per person)

Bookings:

1. Booking requests can be made through SCCA website
2. Booking requests are confirmed only upon receiving a Confirmation Email
3. Full payment must be made within 5 working days from the Confirmation Email and before service use
4. SCCA reserves the right to cancel unpaid booking requests

Cancellations:

Cancellations refunds: 100% if made 10 days before use, 50% if made 5 days before use without prior notice

Discounts:

Cases administered by SCCA are eligible for 3 free bookings. Booking rates and conditions apply for the fourth booking onwards

Payment Methods:

- Cheque to "Saudi Center for Commercial Arbitrations – SCCA"
- Wire transfer to "Saudi Center for Commercial Arbitrations – SCCA" and email the transfer slip to info@sadr.org
 - o AlBilad Bank (Account no. 999120831670026)
 - o IBAN (No. SA77 15000 999 120 83 167 0026)
 - o SWIFT Code (ALBISARI)

