SCCA
Facilities & Rates

Saudi Center for Commercial Arbitration
8th Floor, Council of Saudi Chamber Building
7982 King Fahd Branch Road - Al Mutamarat
Riyadh 12711-4183
Saudi Arabia
Tel: +966 920003625

sadr.org
### Rates include:
1. Display of client’s name at hall’s entrance
2. Unlimited Wi-Fi
3. Sound-systems in Hiyad Hall
4. Displays
5. B/W print/Photocopy up-to 100 pages A4 size and up-to 50 pages A3 size
6. Self-service catering (Mineral water, tea and coffee)
7. Males and female lounges and waiting areas

### Additional Services:
- Teleconferencing system (500 SAR)
- Videoconferencing system (1,000 SAR)
- Audio Recording (500 SAR)
- Video Recording (1,000 SAR)
- International Call (Cost subject to telecom tariff)
- Interpretation (4,000 SAR per day)
- Photography for none-ADR sessions (1,500 SAR)
- VIP Catering (90 SAR per person)

### Bookings:
1. Booking requests can be made through SCCA website
2. Booking requests are confirmed only upon receiving a Confirmation Email
3. Full payment must be made within 5 working days from the Confirmation Email and before service use
4. SCCA reserves the right to cancel unpaid booking requests

### Cancellations:
Cancellations refunds: 100% if made 10 days before use,
50% if made 5 days before use without prior notice

### Discounts:
Cases administered by SCCA are eligible for 3 free bookings.
Booking rates and conditions apply for the fourth booking onwards

### Payment Methods:
- Cheque to “Saudi Center for Commercial Arbitrations – SCCA”
- Wire transfer to “Saudi Center for Commercial Arbitrations – SCCA” and email the transfer slip to info@sadr.org
  - AlBilad Bank (Account no. 999120831670026)
  - IBAN (No. SA77 15000 999 120 83 167 0026)
  - SWIFT Code (ALBISARI)

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**Bookings:** sadr.org  **Inquiries:** info@sadr.org