



المركز السعودي للتحكيم التجاري  
Saudi Center for Commercial Arbitration



## EMP FEE SCHEDULE

SCCA

COVID-19 EMERGENCY

MEDIATION PROGRAM (EMP)

# EMP FEE SCHEDULE

## SCCA EMERGENCY MEDIATION PROGRAM

- Effective 20 April 2020 through 31 July 2020 -

DISPUTE VALUE IN SAR *		SCCA ADMINISTRATIVE FEE **	MEDIATOR FEE **
Up to	250,000	2,000	5,000
From	250,001	3,000	10,000
To	500,000		
From	500,001	4,000	15,000
To	1,000,000		
From	1,000,001	7,000	20,000
To	5,000,000		
From	5,000,001	12,000	30,000
To	10,000,000		
From	10,000,001	17,000	40,000
To	50,000,000		
Over	50,000,000	20,000	50,000

\* SAR is the official currency (USD 1 = SAR 3.75).

\*\* Undetermined Monetary/Non-Monetary Claims: In the absence of a specified claim value, the fees related to the SAR 10,000,001-50,000,000 range shall apply.



## ■ **SCCA Administrative Fees:**

The SCCA Administrative Fee is non-refundable. The SCCA reserves the right to assess additional administrative fees for services performed by the SCCA that go beyond those provided for in the regular course of the SCCA COVID-19 Emergency Mediation Program (EMP), but which are required as per party agreement.

## ■ **Mediator Fees:**

The Mediator Fee is all-inclusive and shall cover work performed in the regular course of a Mediation as provided for by EMP. It also covers any value added tax (VAT) or other taxes or charges applicable to the Mediator Fee as well as any minor expenses the Mediator may incur during the regular course of a Mediation.

In extraordinary circumstances, the Mediator may charge for fees or expenses incurred for services that go beyond those provided for in the regular course of EMP, but which are required as per party agreement. The SCCA shall fix such fees and expenses after consultation with the Mediator and the parties.

The Mediator Fee is non-refundable after the Mediation Conference has started. If the Mediation terminates before the appointment of the Mediator, the SCCA will refund 100% of the Mediator Fee to the parties. If the Mediation terminates after the first contact between the parties and the Mediator but before the Mediation Conference, the SCCA will refund 75% of the Mediator Fee to the parties. If the Mediation is cancelled within 7 days from the Mediation Conference, the SCCA will refund 50% of the Mediator Fee to the parties.



■ **Allocation of Costs:**

Unless otherwise agreed by the parties in writing, the SCCA Administrative Fee and the Mediator Fee (the “Costs”) and any extraordinary expenses shall be borne equally by the parties. The party’s other costs and expenses, including the expenses of participants for either side, shall remain the responsibility of that party.

■ **Payment of Costs:**

The Costs shall be deposited with the SCCA on the day of the filing of the Submission Form for COVID-19 Emergency Mediation Program Claims and the Request for Mediation. No Request for Mediation shall be processed unless accompanied by payment of the Costs. Amounts paid do not yield interest for the parties, the Mediator or the SCCA. The payment of the Costs shall not result in any charges to the SCCA.

■ **Prior and Subsequent Arbitration:**

When a Mediation is preceded by the submission of a Notice of Arbitration pursuant to the SCCA Arbitration Rules concerning the same dispute, the SCCA will not charge the SCCA Administrative Fee for EMP.

When an Arbitration is preceded by a Request for Mediation, pursuant to EMP concerning the same dispute, the SCCA will credit the SCCA Administrative Fee paid for EMP to the administrative fees of the Arbitration.



## ■ Expiration of Fee Schedule:

The SCCA Mediation Fee Schedule in Response to COVID-19 Claims comes into effect on 20 April 2020 and will automatically expire on 31 July 2020. Mediations filed before the expiry date will fall under this Fee Schedule. The SCCA reserves the right to extend the expiry date as it deems appropriate and will post any updates on its website.

If you have questions about the Fee Schedule of the SCCA COVID-19 Emergency Mediation Program (EMP), please visit our website at <https://www.sadr.org/EMP?lang=en> or contact us by email at [Info@sadr.org](mailto:Info@sadr.org).



## WHO WE ARE?

The Saudi Center for Commercial Arbitration (SCCA) is a not-for-profit organization established by Cabinet Decree number 257, dated 15 March 2014, to administer arbitration procedures in civil and commercial disputes where parties agree to refer their disputes to SCCA arbitration.

The SCCA provides Alternative Dispute Resolution services (ADR), including Arbitration and Mediation. SCCA services are provided in accordance with international best practices and professional standards in Arabic and/or English.



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